



Jamestown Village Homeowners Association

JAMESTOWN AT-A-GLANCE

About Jamestown Village

- Jamestown was incorporated in 1985. It is a development of 100 homes including common property (pond, park, path, tot lot) that is maintained by a volunteer homeowner-operated Association. The Association Board oversees the administration of all Association business and helps to preserve the architectural integrity of the community. Your Association dues pay for garbage collection, administration costs, mailboxes, snow removal in common drives, fountains, pond, common fences and maintenance of our pond and common areas.
- A binder containing the documents referenced on this sheet should have been handed to you at closing time on your home. Read through it to familiarize yourself with the Covenants, Bylaws and Articles of Incorporation of this Association.

Compliance with Bylaws, Covenants and Declarations of the Association

- From time to time, the Board members take a survey of the neighborhood to make sure homes and properties are in compliance with our bylaws. If not, homeowners may receive a letter from the Board with a specific request for compliance. Homeowners then have ten days to request a fact-finding hearing with the Board or thirty days to comply. Non-compliance issues will be handled by our Association attorney and will affect the closing process of any home sale.

Communications

- An Annual Meeting of our homeowners takes place every November. Voice your concerns, opinions, ideas and become involved in your neighborhood.
- We provide a directory of our residents, a quarterly newsletter, website and other communications along with budget information from our Annual Meeting.
- www.jamestownvillage.org Check out our website for pertinent information. Many questions can be answered there and most of our Associations policies and documents can be found there.
- You may e-mail the Association Board members at info@jamestownvillage.org

Monthly Association Dues

- Notification of the amount of dues is mailed to each homeowner at the end of each calendar year. You are encouraged to sign up for direct deposit. (See page 2 of Frequently Asked Questions section of the Jamestown Reference Manual)

Tot Lot and Park

- Jamestown's private playground, park and pond are located in the middle of the development and are for the enjoyment of all Jamestown residents. Keep it clean and report any suspicious activity to the police or a Board member.

- No swimming or skating allowed on the pond.
- No pets are allowed in the Tot Lot for health and safety reasons.
- The Tot Lot is designated a "Tobacco Free Zone" for health and safety reasons.
- No motorized vehicles on the path.

Pets

- See Declaration of Covenants, Section 9.4
- Do not use the common areas as an exercise area for your pet. You can exercise your dog at the City of Plymouth's off-leash dog area at Egan Park on the south side of Co. Rd. 47 about two blocks west of Dunkirk Ln.
- Dogs must be on a leash and you must clean up after them. This is a Plymouth city ordinance. (Section 915.19)

Parking

- Owners shall at all times park and/or store vehicles in garages (Declaration of Covenants, Section 9.6)
- Storage of travel trailers, pick-up campers, motorized dwellings, camper trailers, boats, boat trailers on any portion of the property is prohibited (Declaration of Covenants, Section 9.6)
- Parking in common driveways is prohibited (Declaration of Covenants, Section 3.2 and Jamestown No Parking Area Policy)
- There is no overnight parking on all Plymouth city streets.

Architectural, Exterior and Landscaping Changes

- You will need approval from the Association Board. See Guidelines & Procedures for Exterior Changes in Policy Section of Jamestown Reference Manual, and Section 7 of the Declaration of Covenants. Architectural changes includes but are not limited to: windows, shutters, siding, roof, recreational equipment, driveways. Not sure about your project? Play it safe and get it reviewed.
- Download the PDF of the "ARC Review Request Form" off of our website for an easy way to submit your project for review.
- Check with city of Plymouth for required permits and setbacks.

Fences

- Fences need approval from the Architectural Review Committee. See Guidelines & Procedures for Exterior Changes in Policy Section of Jamestown Reference Manual and Declaration of Covenants, Section 3. Specs for fences are provided on our website.
- Fences need a permit from the city of Plymouth.
- Keep fences stained, in good repair, and grass trimmed away.

Storage of recreational equipment

- Basketball hoops, trampolines and pools need to be put away seasonally.
- Outdoor storage is not permitted. (See *Good Neighbor Policy in Jamestown Reference Manual.*)
- City of Plymouth requires that all basketball hoops, as well as other recreational equipment, be placed 6 feet from property line.

Garbage/Recycling

- Outdoor storage of trash carts or bins is not permitted. (see *Good Neighbor Policy*)
- Collection day is Thursday unless affected by a holiday and then it is Friday. See the Plymouth Newsletter or website for holidays.
- Trash carts are provided by Waste Management. New containers can be obtained or questions/concerns discussed at **952-890-1100**.
- Items outside of trash cart (bags, Christmas trees, yard waste) must be paid for separately. Contact Waste Management to make arrangements.
- Recycling Bins are provided by the city of Plymouth. New containers can be obtained or questions/concerns discussed at city hall.
- Other trash site options include: Hennepin Recycling and Transfer Station 8100 Jefferson Highway, Brooklyn Park 612-348-3777, and Plymouth Yard Waste Site 14900 23rd Ave N Plymouth 763-509-5513. Lawn rakings, thatch, leaves, brush, tree waste (no stumps) See www.ci.plymouth.mn.us

Selling or Refinancing Your Home

- You will need an official release letter from the Association Board stating that your dues are current, your home is in compliance and there are no liens. At closing you will the most recent Association financial statement, your Jamestown Homeowner's Reference Book with the Bylaws and other documents, and a current dues coupon payment book or arrangements for dues payments. The fee for assembling and delivering these documents is \$25 if it is less than 14 days before your closing date. (See page 2 of *Frequently Asked Questions section of the Jamestown Reference Manual*)

Disagreements with Neighbors

- Try to resolve the issue with your neighbor. Contact the city to find applicable laws or ordinances for your situation. Cite Association Bylaws pertinent to the situation. Consider contacting North Hennepin Mediation Program, **763-561-0033** or www.mediationprogram.com. If this process fails, e-mail the Board stating the issue, the measures taken to resolve it, and why and how the Board should intervene. The Board's authority does not extend beyond the specifics of the Association Bylaws and Covenants. ■